

**EMPWR**

## EMPWR – Accounting Generalist

**YOUR  
CAREER**

We are seeking a detail-oriented and versatile **Accounting Generalist** to join our finance team. This role is responsible for supporting a variety of accounting functions, including accounts payable, accounts receivable, general ledger reconciliation, and month-end close activities. The ideal candidate is organized, accurate, and able to manage multiple priorities in a dynamic environment.

### **Key Responsibilities:**

- Process vendor invoices and employee expense reports (AP)
- Reconcile bank statements, credit cards, and balance sheet accounts
- Assist with month-end and year-end close processes
- Enter journal entries and maintain general ledger accuracy
- Support internal and external audits by providing necessary documentation
- Collaborate cross-functionally with other departments
- Ensure compliance with internal controls and accounting policies
- Perform other ad hoc financial tasks and reporting as needed

### **Qualifications:**

- Associate's or Bachelor's degree in Accounting, Finance, or related field
- 2+ years of general accounting experience
- Proficient in Excel and familiarity with ERP systems (e.g., SAP S/4HANA, Oracle)
- Strong understanding of basic GAAP principles
- Excellent organizational, analytical, and communication skills
- Ability to manage deadlines and work independently or as part of a team
- Experience in manufacturing a plus

<https://www.empwrnutrition.com/>