

EMPWR - Buyer

A Day in the Life

The Buyer is responsible for the selection and procurement of products and services that are essential for the company's operations. This role involves evaluating suppliers, and ensuring that products are delivered on time and within budget. The Buyer must work closely with other departments to assess procurement needs and preferences.

Responsibilities

- **Supplier Selection:** Identify and evaluate potential suppliers based on criteria such as price, quality, service, and reliability.
- **Purchase Orders:** Issue purchase orders and ensure they are fulfilled as agreed. Manage any changes in order specifications or delivery schedules.
- **Market Analysis:** Stay informed about market trends and product developments that can impact prices or availability of goods and services.
- **Inventory Control:** Assist in managing inventory levels to ensure that the organization has the right amount of stock on hand.
- **Quality Assurance:** Collaborate with the quality assurance team to ensure that all products meet the required standards and specifications.
- **Cost Control:** Monitor and report on cost movements and variances. Work to identify opportunities for cost reduction and efficiency improvements.
- **Supplier Relationship Management:** Develop and maintain positive relationships with suppliers to ensure long-term cooperation.
- **Cross-functional Collaboration:** Work closely with various departments, including finance, operations, and sales, to understand and fulfill their procurement needs.
- **Compliance and Documentation:** Ensure that all procurement activities comply with company policies and legal regulations. Maintain accurate records of all transactions and agreements.

What You Bring

- Bachelor's degree in business, Supply Chain Management, or a related field is preferred.
- Experience in purchasing, procurement, or in a similar role.
- Strong negotiation and communication skills.

- Good analytical and problem-solving abilities.
- Knowledge of supply chain management practices and inventory control.
- Proficiency in SAP software and Microsoft Office Suite is preferred.
- Ability to work independently and as part of a team.
- Attention to detail and the ability to manage multiple tasks simultaneously.

There are plenty of reasons to work at EMPWR USA, such as:

- **Innovative Environment:** Work with cutting-edge production technology and help shape the future of food processing.
- **Dynamic Role:** No two days are the same, with a wide variety of projects and challenges.
- **Growth Potential:** Join a team that values your insight and is committed to continuous learning and improvement.

Ready to bring your expertise and passion for production to a growing team?
Apply today!

<https://www.empwrnutrition.com/>